

Eureka College

Student Organization Recognition Application

*All organizations asking to be recognized by the College must adhere to all policies under the faculty and student handbook. Each organization must add value to the college by supporting the mission of Eureka College. This document will serve as a formal application and must accompany all materials as they go through the recognition process. If the organization has been given active status, a copy of this form will be placed in their file and the organization will receive a copy as well.*

Name of the Organization Requesting Recognition

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Name of Person Requesting Organization Recognition

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Email Address and Phone Number

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The recognition process includes, but is not limited to:

1. A meeting with the Director of Student Engagement and/or the Dean of Students;
2. Recruiting members to your proposed organization by holding informational meetings if needed, and finding an advisor from the Eureka College faculty, staff, or administration;
3. The submission of a Student Organization Application, a list of at least five members, the name of an advisor and Constitution and Bylaws to the Student Senate and the Office of Student Life.

Student Senate President's Signature and Date Approved

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Director of Student Engagement's Signature and Date Approved

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Dean of Student's Signature and Date Approved

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*Notice of final approval* will be sent to the organization by the Director of Student Engagement. A copy of this document will be given to the organization President and the document will be placed in the organization's file in the Office of Student Life.