

# Completing the Personal Data Document

The Personal Data Document provides the college with basic information which initiates academic course work, billing, academic repairs, and emergency contact. It is imperative that you complete the front and back of this document and return it to:

**Eureka College  
Office of Student Programs and Services  
300 E. College Ave.  
Eureka, IL 61530-1500**

Any change in this information, while enrolled as a student at Eureka College, should be reported to the Office of Records (102 Burrus Dickinson) and the Office of Student Programs and Services.

## **Parent/Guardian Information**

Up-to-date information ensures delivery of Billing Statements and Academic Reports to the proper location. Also, see Medical Information below. **INDEPENDENT STUDENTS should complete this information, noting their contact person.**

## **Car Identification Information**

Students should list information on all automobiles which may be brought to campus. This information allows campus security to validate visitor's parking and speed up response to student concerns relating to traffic and parking. Should the information change during enrollment at Eureka College, please contact the Office of Student Programs and Services. A parking permit is required of all students using college parking lots.

## **Medical Information**

Eureka College requests the full name, relationship, and phone number of someone to whom emergency issues may be addressed. If the student entering Eureka College is under the age of 18, permission is required for medical services to be rendered by Eureka College or its contractor, if services are necessary.

## **Statement of Insurance**

All students attending Eureka College are required to show proof of health insurance prior to registration, or they must accept the insurance coverage offered by Eureka College.