**Eureka College**

**Greek Council**

**Constitution**

**Approved: 4/19/2017**

**Preamble**

We, the Greek Council on the campus of Eureka College, do hereby bring forth this Constitution in order to ensure the existence of the member Greek chapters on the Eureka College campus. We believe that a well-organized Greek Community can provide a strong, positive contribution to the primary function of the college. We also believe that through close cooperation between Eureka College and the Greek Community, we can foster a spirit of goodwill to the benefit of our fellow students, Eureka College, and the Greek Community. We, therefore, establish this constitution for the intent to promote the positive aspects of the Greek system as a whole and to exercise a responsible self-government of our affairs within the student body.

**Article I: Name**

Section 1.01 The official name of this organization shall be the Eureka College Greek Council and shall herein be referred to as “Greek Council.”

Section 1.02 The term “Greek” shall herein refer to Fraternity and Sorority Life.

**Article II: Purpose and Values**

Section 2.01 The purpose of Greek Council shall be to develop and maintain Greek Life and community relations at the highest level of accomplishment. In doing so:

A. Govern, monitor, and coordinate member chapters to provide a means through which the chapters will employ a united and constructive approach to Greek campus life

B. Encourage and maintain a superior level of scholarship for members and member chapters of the Greek Council

C. Foster and support the cultural enrichment of the Greek Community

D. Create a harmonious working relationship amongst member chapters

E. Provide a forum of discussion within the member chapters that addresses the needs of the Greek Community

F. Serve as the liaison between the member chapters of Greek Council and the Eureka College Administration, Faculty, and Staff

Section 2.02 All actions taken by Greek Council shall be done while holding true these six core values:

A. *Community*: Where each person is a valued and respected member

B. *Diversity*: Promoting acceptance and understanding in the Greek Community

C. *Excellence*: Setting higher standards and challenging one another to meet them

D. *Leadership*: Striving to be positive agents of change

E. *Scholarship*: Improving our knowledge and understanding

F. *Service*: Giving back to Eureka College and the Eureka Community

**Article III: Membership**

Section 3.01 The Greek Council is composed of the following fraternities and sororities: Delta Delta Pi, Delta Zeta, Phi Omega, Delta Sigma Phi, Lambda Chi Alpha, and Tau Kappa Epsilon.

Section 3.02 Each chapter shall be entitled one delegate to be present at Greek Council meetings; each chapter will have one vote at Greek Council meetings.

A. Any and all members of each chapter may attend, however only the delegate may interact in any discussion and cast votes for their chapter

B. A Greek Council executive board member may not represent their respective chapter as a delegate during any Greek Council meetings

Section 3.03 A chapter must meet and maintain all of the following requirements to hold any social event besides Service/Philanthropy/Recruitment. Social Probation is the inability to host events that fall outside of the Service/Philanthropy/Recruitment definition.

A. Chapters must maintain at least a 2.25 cumulative GPA

C. Member chapters must be in good standing with Eureka College and have all appropriate paperwork filled out maintaining their status as a recognized organization on campus; All chapters must submit the Student Organization Membership Form by the deadline set by the Office of Student Life. All organizations should participate in campus recruitment events including Discovery Days, Reagan Weekend, and Welcome Week.

D. Chapters must have a faculty/staff advisor who meets the college’s standards

1. If a chapter loses their faculty/staff advisor they will have a one-month grace period to find a replacement. If they are unable to find a replacement within the one-month grace period they will be put onto social probation until they have an advisor in place.

E. Chapters must participate in all Greek Council events to the standard set by the Greek Council. Events include, but are not limited to, Greek Week, Community Service, and Philanthropy events.

1. If a chapter fails to meet one of these requirements they will be put on probation and lose their social status. Member chapters will lose their vote at Greek Council meetings until their chapter has been taken off probation and regains their status as a member chapter.

2. The status of every member chapter will be checked by the President of Greek Council and the Greek Council Advisor before every meeting.

Section 3.04 Each voting delegate must maintain the following requirements to be able to cast their chapter’s vote and hold discussion at the Greek Council meeting

A. Each delegate must be in good academic standing with the college

B. Each delegate will provide a verbal report to Greek Council about the events the chapter is participating. Examples include study hours, philanthropy events, social events, etc.

Section 3.05 New Chapters are required to obtain recognition from Eureka College and from Student Senate

A. See expansion guidelines in the Eureka College Greek Council by-laws

Section 3.06 No one shall be denied admittance onto the Greek Council because of race, national origin, gender, creed, sexual orientation, age, marital status, or physical handicap.

**Article IV: Advisor**

Section 4.01 The advisor for Greek Council shall be a professional staff member that is from the Office of Student Life per his/her job description

Section 4.02 Greek Council Advisor will have, but not limited to, the following roles:

A. Attend and participate in Greek Council Meetings

B. Assist with maintaining the Eureka College Greek Council bank account at Heartland Bank in Eureka

C. Meet with the Greek Council President weekly and each chapter President once a semester or if the President requests a meeting.

E. Be the liaison between the Greek Council and the Faculty and Staff at Eureka College

F. Serve as a nonvoting member on the Greek Council Judicial Board

Section 4.03 If the Greek Council Advisor is not fulfilling their roles the Greek Council President should file a formal complaint with the Dean of Students

**Article V: Greek Council Officers**

Section 5.01 Greek Council will consist of 6 Executive Board members and 6 Chapter Delegates.

A. The Greek Council Executive Board members will hold the positions of:

1. President

2. Vice President

3. Recruitment

4. Co-Recruitment

5. Public Relations

6. Greek Relations

B. Greek Council Executive Board members will be replaced by their chapter’s Representative if the Executive Board member has to step down for any reason. The chapter must replace their Executive Board member within 2 calendar weeks of the member’s departure from Greek Council.

Section 5.02 Greek Council Executive Board members shall serve one term from May to the May of the following year.

Section 5.03 Election procedures shall be described in the Greek Council by-laws

Section 5.04 The duties of the Greek Council Executive Board members shall be described in full in the by-laws of the Greek Council

Section 5.05 Requirements for the Greek Council Executive Board positions shall be described in full in the by-laws of the Greek Council

**Article VII: Recruitment and Continuous Open Bidding**

Section 7.01 Greek Council will host a Formal Recruitment Process during each Spring semester.

Section 7.02 More information regarding Recruitment and Continuous Open Bidding guidelines can be found in the Greek Council By-Laws.

**Article VIII: Greek Council Meetings**

Section 8.01 Greek Council Meetings

A. Greek Council Meetings will be held every week and the times and dates of these meetings will be set by the Greek Council President at the beginning of the year.

1. The Greek Council President has the right to reschedule meetings as long as he or she gives chapters one-week advance notice.

2. The chapter’s delegate must be present for the chapter to have a vote during a meeting. If the delegate is not present, the chapter will lose their vote for that meeting.

3. For policy decisions and votes to take place at least two-thirds of the member chapters must be present.

4. All executive board members are expected to be at these meetings

5. In the case that the Greek Council President cannot make a scheduled meeting the Greek Council Vice President will take their place and continue with the meeting.

**Article IX: General Voting Guidelines**

Section 9.01 General voting guidelines are to be followed during all voting procedures

A. The Greek Council President shall preside over all voting proceedings, in the event the Greek Council President is running for a position, the Greek Council Advisor shall direct that specific votes proceedings

B. All final votes will be made official by the Greek Council President and Greek Council Advisor

C. Delegates are responsible for voting for their chapter’s opinion and not their own personal beliefs

D. In case of a tie, the Greek Council President will act as the deciding vote

**Article X: Requirements for New Membership and Initiation**

Section 10.01 The minimum requirements to be eligible to join a chapter are as follows

A. Students must be in good standing academically with the school and maintain a cumulative GPA of 2.25

B. Students must meet the requirements of the chapter that they are joining

C. Students must be financially sound with Eureka College and not have any holds on their accounts (ex: Student Life Hold or Business Office Hold)

Section 10.02 A new member may be initiated whenever they have met all of the requirements of the chapter that they joined. No new member education process may go over eight (8) weeks unless the chapter has gotten permission from Eureka College to do so. Permission must come from the Greek Council Advisor or the Dean of Students if the Greek Council Advisor is unavailable.

**Article XI: Hazing**

Section 11.01 Hazing is not tolerated from any chapter of Greek Council. All chapters must follow the hazing policies of Eureka College which are stated in the Eureka College handbook and in the Greek Council by-laws.

**Article XII: Risk Management**

Section 12.01 All chapters must follow Eureka College’s Alcohol Policy

Section 12.02 No alcohol may be present during the following functions

1. Recruitment Parties
2. Bid Night
3. New Member Education

D. Pinning Ceremonies

E. Initiation Night

Section 12.03 All registered social functions must be registered through the Office of Student Life

**Article XIII: Constitutional Amendments**

Section 13.01 Amending specific guidelines

A. Amendments to this Constitution may be proposed by any members of the Greek Community.

B. Amendments must be given to the Greek Council President who will then bring them to the next Greek Council Meeting.

C. Amendments may be presented at any time during the year.

D. The proposed amendment will be presented at the next Greek Council meeting. The chapters will then have until the next Greek Council Meeting to discuss the amendment with their chapter membership and decide on their vote.

E. At the next Greek Council meeting member chapters will be asked for their vote. For an amendment to be approved, at least 80% positive votes between chapters. If 80% is not met, then the amendment will not pass. Chapters shall not abstain from voting about Constitutional Amendments.

F. Voting will be secret and chapters will be given a piece of paper to write down their vote on. The Greek Council President and Greek Council Advisor will then add up the votes and announce the results.

**Eureka College Greek Council By-Laws**

**Article I: Officer and Chair duties**

Section 1.01 The President shall:

A. Have overall responsibility of the Greek Council

B. Schedule and preside over all Greek Council meetings, events, and all Greek related situations in a neutral, unbiased manner

C. Set the Greek Council schedule and reserve meeting space after all executive positions and chapter delegates are chosen before leaving for summer break

D. Arrange and preside over all elections

E. Keep chapter delegates accountable during the semester

F. Act as the deciding vote if a tie occurs

G. Arrange and facilitate officer transitions

H. Meet weekly with the Greek Council Advisor

I. Serve as representative and spokesperson for Greek organizations on campus to administration, faculty, staff, and board of trustees

J. Enforcement of provisions of Greek Council constitution and by-laws

K. Keep an up to date binder/online document with all-important documents organized

L. Enforcement of provisions of Greek Council constitution and by-laws

M. Serve as a voting member on the Greek Council Judicial Board

N. Complete all paper work for the Greek Council

O. Supervise the Greek Council’s finances and maintain the Eureka College Greek Council bank account at Heartland Bank in Eureka

P. Keep an up to date binder with all bank statements and information related to finances in coordination with the Greek Council Advisor

Section 1.02 The Vice President shall:

1. Take over President’s responsibilities when he/she is not available
   1. If the Greek Council President steps down for any reason the Greek Council Vice President shall step in as temporary Greek Council President until a new Greek Council President is voted in by the Greek Community

B. Plan an educational activity for the Greek Community at least once per semester, including but not limited to one event during National Hazing Prevention Week

C. Work with SPRUCE on the mandatory alcohol meeting that all organizations must attend to host registered social functions through Eureka College

D. Work with SPRUCE on assisting with one or more events during National Alcohol Awareness Week

E. Design and oversee the Risk Management bulletin board that Greek Council sponsors

F. Serve as a voting member on the Greek Council Judicial Board

G. Preside over all hearings held by the Greek Council Judicial Board

H. Hold and run all interviews for potential Greek Council Judicial Board members

Section 1.03 Recruitment Chair shall:

A. Oversee Deferred recruitment (formal recruitment); collaborate with the Co-Recruitment Chair to create a working schedule for recruitment, including the mandatory informational meeting, recruitment parties, preference parties, and bid night

B. Ensure that all the Greek Council efforts/events and all individual chapter efforts/events are in accordance with recruitment policies

C. Offer support and insight to chapters seeking aid with recruitment issues

D. Work with the Executive Board and chapter recruitment chairs to set and regulate the recruitment calendar, procedures, evaluation of recruitment, and rules.

E. Design all of the publicity for recruitment

F. Communicate with all chapter recruitment chairs on a regular basis

Section 1.04 Co-Recruitment Chair shall:

A. Oversee Informal recruitment; collaborate with the Recruitment Chair to create a working schedule for recruitment, including the mandatory informational meeting, recruitment parties, preference parties, and bid nights

B. Ensure that all the Greek Council efforts/events and all individual chapter efforts/events are in accordance with recruitment policies

C. Offer support and insight to chapters seeking aid with recruitment issues

D. Work with the Executive Board and chapter recruitment chairs to set and regulate the recruitment calendar, procedures, evaluation of recruitment, and rules.

E. Design all of the publicity for recruitment

F. Communicate with all chapter recruitment chairs on a regular basis

Section 1.05 Greek Relations

A. Oversee all academic pursuits of the Greek Council

B. Ensure that all Greek Council efforts are aligned with the academic mission of Eureka College

B. Implement an academic program each semester to promote academic achievement within the Greek Community

C. Offer support and insight to chapters seeking aid with their academic pursuits

D. Oversee all dealings of the Greek Council sponsored Blood Drive

E Oversee all dealings of move-in day during Welcome Week

F. Offer support and insight to chapters seeking aid with their philanthropic pursuits

G. Keep chapters accountable for turning in their community service hours

H. Create the Greek Week schedule and organize and implement Greek Week

I. Host a captains meeting at least one week before Greek Week begins

J. Supervise fundraising for the Greek Council (1 event per semester)

Section 1.06 Public Relations

A. Oversee the Eureka College Greek Council Facebook page, twitter,

B. Conduct all publicity and public relations efforts for the Greek Council

C. Design and order Greek Council T-shirts for the Greek Community

D. Record and keep track of weekly Greek Council meeting minutes and disseminate to each chapter’s delegate

**Article II: Officer and Chair Requirements**

Section 2.01 The President must meet the following requirements:

A. Must be an active member of their individual chapter for at least (1) academic year

B. Must be in good standing with the college, chapter, and nationals (if applicable) both academically and financially

C. Meet their own house’s GPA requirement as well as position GPA outlined in Article 4, Section 4.01 of the Greek Council Bylaws

Section 2.02 The Vice President must meet the following requirements:

A. Must be an active member of their individual chapter for at least (1) academic year

B. Must be in good standing with the college, chapter, and nationals (if applicable) both academically and financially

C. Meet their own house’s GPA requirement as well as position GPA outlined in Article 4, Section 4.01 of the Greek Council Bylaws

Section 2.03 The Recruitment Chair must meet the following requirements:

A. Must be an active member of their individual chapter for at least (1) academic year

B. Must be in good standing with the college, chapter, and nationals (if applicable) both academically and financially

C. Meet their own house’s GPA requirement as well as position GPA outlined in Article 4, Section 4.01 of the Greek Council Bylaws

D. The Recruitment Chair may not hold a recruitment position in their chapter

Section 2.04 The Co-Recruitment Chair must meet the following requirements:

A. Must be an active member of their individual chapter for at least (1) academic year

B. Must be in good standing with the college, chapter, and nationals (if applicable) both academically and financially

C. Meet their own house’s GPA requirement as well as position GPA outlined in Article 4, Section 4.01 of the Greek Council Bylaws

D. The Co-Recruitment Chair may not hold a recruitment position in their chapter

Section 2.05 The Greek Relations Chair must meet the following requirements

A. Must be an active member of their individual chapter for at least (1) academic year

B. Must be in good standing with the college, chapter, and nationals (if applicable) both academically and financially

C. Meet their own house’s GPA requirement as well as position GPA outlined in Article 4, Section 4.01 of the Greek Council Bylaws

Section 2.06 The Public Relations Chair must meet the following requirements:

A. Must be an active member of their individual chapter for at least (1) academic year

B. Must be in good standing with the college, chapter, and nationals (if applicable) both academically and financially

C. Meet their own house’s GPA requirement as well as position GPA outlined in Article 4, Section 4.01 of the Greek Council Bylaws

**Article III: Removal or Resignation of Position Procedures**

Section 3.01 A Greek Council executive member may be removed from their position for any of the following reasons.

A. GPA falls below the position requirement

B. He or she falls out of good standing with the College

C. He or she violates any of the Eureka College or Greek Council policies

D. Mismanagement or misuse of the Greek Council funds

E. He or she is removed from their chapter or deactivates from their chapter

F. He or she does not perform the duties listed in the by-laws for their position

G. Other reasons not mentioned at the discretion of the Greek Council Advisor

H. Missing 3 Greek Council meetings or events per semester without prior approval

Section 3.02 Greek Council guidelines of removal

A. Any Greek Council executive member may bring up the removal of another Greek Council executive member as long as they have sufficient evidence that this said Greek Council executive member violated any of the above reasons for dismissal.

B. It is the job of the President of Greek Council and Greek Council Advisor to check before every meeting that each Greek Council executive member meets all of the requirements for them to hold their position.

C. Removal of an executive member is up to the discretion of the Greek Council Advisor and once a situation is brought to their attention they will take proper action before the next regularly scheduled executive meeting. This includes holding a meeting with the executive member in question and deciding if they will continue holding office or if they will step down. During the next Greek Council meeting the Greek Council Advisor will present their decision and if the decision was for the executive member in question to step down, the Greek Council executive board will take proper action in filling that position.

Section 3.03 Greek Council guidelines of resignation

A. Officers no longer wishing to serve on Greek Council must:

1. Submit a formal signed, hard-copy letter stating the reasons for resignation

2. Turn in the letter of resignation to the Greek Council Advisor and President of Greek Council at least (10) days in advance of the date of resignation

**Article IV: Voting for Elections, General Policies, and Amendments**

Section 4.01Greek Council Election Procedures

1. The election process will be divided into two (2) cycles
   1. The positions that require a 2.5 cumulative GPA (President, Greek Relations, and Recruitment Chair) will be voted in the first election cycle
   2. The positions that require a 2.25 cumulative GPA (Vice President, Public Relations, and Co-Recruitment Chair) will be voted on in the second election cycle
2. Each house shall be represented on the Greek Council Executive Board
3. At least three (3) houses should be represented per election cycle as outlined above to ensure that each house receives a spot on Greek Council
   1. If there are less than three (3) houses represented per election cycle, the election cycle is postponed until Greek Council reaches the required minimum

Section 4.02 . Term

The officers shall serve for a term of one year or until their successors are selected. The term of office will begin at the beginning of the fall academic term.

Section 4.03 Greek Council Voting on new executive members of Greek Council

a. Ballot voting will be used; ballots will then be collected and counted by the Greek Council President and the Greek Council Advisor

b. Each house will have one vote (the Delegate will vote for the house)

c. Each Delegate will write the name of the candidate whom they would like to hold the position being voted upon

d. They are allowed to put down “abstain”

d. A candidate will need a majority of the Greek Council members vote to get elected. Majority vote is considered to be 51% (4 out of 6 votes)

Section 4.04 General policy voting specific guidelines

A. General Policies can be defined as any decision by Greek Council that does not impact the Greek Council Constitution and By-Laws.

B. All general policy votes must be brought up one meeting before they are voted on to give member time to go back and discuss their vote with their chapter membership.

C. For a vote to be approved it must be passed by the majority of chapters, chapters are allowed to abstain from a vote. Majority vote is 51% (at least 4 chapters).

D. Voting will be taken by a show of hands in favor of and not in favor of.

Section 4.03 Amending specific guidelines

A. Amendments to the Greek Council By-Laws may be proposed by any members of the Greek Community.

B. Amendments must be given to the Greek Council President who will then bring them to the next Greek Council Meeting.

C. Amendments may be presented at any time during the year.

D. The proposed amendment will be presented at the next Greek Council meeting. The chapters will then have until the next Greek Council Meeting to discuss the amendment with their chapter membership and decide on their vote.

E. At the next Greek Council meeting member chapters will be asked for their vote. For an amendment to be approved two-thirds of the chapters must approve. Chapters are allowed to abstain from voting. If an amendment will change any chapters own constitution or by-laws, the amendment will need approval from every chapter to pass.

F. Voting will be secret and chapters will be given a piece of paper to write down their vote on. The Greek Council President and Greek Council Advisor will then add up the votes and announce the results.

Section 4.04 Consecutive Terms

1. No house shall hold consecutive terms in the office of Greek Council President.

**Article V: Open Bidding and Formal Recruitment Guidelines**

Section 5.01

1. Please see Addendum for Open Bidding and Formal Recruitment Rules and Guidelines

**Article VI: Expansion Guidelines**

Section 6.01 Any Greek organization looking to join Greek Council must complete the following requirements:

A. They must have at least 10 members

B. They must have a required amount of service hours for each member of their organization to perform

C. They must have an established constitution and by-laws

D. As an organization they must have a completed at least one community service or philanthropic event

E. They must have an established G.P.A. requirement

F. They must have a faculty or staff advisor

G. They must have Student Senate recognition as a student organization on campus

H. They must come to a Greek Council meeting and give a presentation about their organization and talk about how not only with joining Greek Council benefit their organization but how their organization will benefit Greek Council

I. They must have no campus policy infractions during the expansion process

Section 6.02 After an organization has completed all of the above requirements the Greek Community must vote unanimously to allow them to join the Greek Council

**Article VII: Greek Council Judicial Board**

Section 7.01 Name

1. The name of the judicial body of the Greek Council shall be the Eureka College Greek Council Judicial Board.

Section 7.02 Purpose

1. The Greek Council Judicial Board was established to advance the general interests of the Greek system in connection with the welfare of the student body and Eureka College as a whole, and to exercise such governmental control as might be necessary to accomplish such ends.

Section 7.03 Membership

1. Membership shall consist of the Greek Council Vice President as chairperson, the Greek Council Advisor as an ex-officio nonvoting member, and one chosen member from each chapter.
2. Judicial Board members shall be from the following fraternities and sororities: Delta Delta Pi, Delta Sigma Phi, Delta Zeta, Lambda Chi Alpha, Phi Omega, and Tau Kappa Epsilon.

Section 7.04 Selection of Membership

1. Chapter members wishing to serve on the Greek Council Judicial Board must complete an application. All applicants will be interviewed by the Greek Council Executive Board members. The Vice President shall inform applicants of their status.
2. Criteria for Board Membership
   1. Each Board member must:
      1. Be in good standing at Eureka College
      2. Be in good standing with his or her individual fraternity or sorority and Nationals (if applicable)
      3. Meet their own house’s GPA requirement
      4. Not be graduating before the one-year term expires
3. No one shall be denied admittance onto the Eureka College Greek Council Judicial Board because of race, national origin, gender, creed, sexual orientation, age, marital status, or physical handicap.

Section 7.05 Voting

1. Non-voting members of this Judicial Board shall be the Vice President, Greek Council Advisor and the chapter that is being charged.

Section 7.06 Role of the Judicial Board

1. Duties
   1. The Vice President shall preside over these hearings.
   2. The Greek Council Advisor shall take minutes
   3. The office of a Greek Council Judicial Board member will be held for one (1) academic year. Those members wishing to serve another term must reapply for consideration of membership.
   4. The Judicial Board members must attend all hearings unless a written excuse is submitted to the Vice President and the Greek Council Advisor twenty-four (24) hours in advance.
   5. All information concerning the Greek Council Judicial Board shall be kept confidential by all members.
      1. Any member found in violation of confidentiality shall be removed from the Greek Council Judicial Board.
2. Powers
3. The Greek Council Judicial Board shall arbitrate and mediate cases involving Greek chapters due to detrimental conduct to the Greek system.
4. This board shall impose/recommend sanctions.
5. All judicial hearings shall be decided by a majority vote. Since the chapter member from the chapter being charged is a non-voting member, this leaves five (5) voting judicial board members. Therefore, there needs to be three-fifths (3/5) vote to pass.
6. Removal of Judicial Board Members

Judicial Board members found in violation of the college’s Code of Student Conduct will be asked to resign by the Greek Council Judicial Board. If the member declines, he or she can be removed with three-fifths (3/5) majority vote of the entire Judicial Board. A Judicial Board member’s absence from more than two (2) mandatory Judicial Board meetings without previous approval from the Greek Council President or Greek Council Advisor will be considered reasonable grounds for a recommendation of resignation.

1. Vacancies
   1. Vacancies created by dismissal or withdrawal will be filled through an

an application process. The replacement shall be from the same chapter as the vacating member

1. Privacy
   1. All information revealed in cases before the Judicial Board or discovered

in the investigative process must remain within the confines of the Judicial Board.

Section 7.07 Process

1. Charges
   1. Charges may be brought upon by chapters, individual members, or Greek Council members. Any accused chapter or individual may be charged before the Greek Council Judicial Board for any of the following violations:
      1. Violation of the Greek Council Constitution and By-Laws.
      2. Violation of the Greek Council Recruitment Regulations.
      3. Action detrimental to the best interests of the Greek system.
      4. Inter-Greek disputes or acts of violence.
      5. Any action referred by the Greek Council Advisor.
2. Violation Determination
   1. Evidence of a violation shall be presented in written form to the Greek Council Vice President specifying the particular acts of complaint, dates, and times and should be signed by the individual or group reporting the charges. Complaints must be filed within three (3) days of the alleged violation.
   2. The Vice President shall confer with the Greek Council Advisor. These two solely determine if there is enough evidence to warrant a hearing. Note that just because there is evidence to warrant a hearing does not necessarily mean a violation occurred.
3. Process
   1. Evidence of a violation shall be presented in written form to the Greek Council Vice President specifying the particular acts of complaint, dates, and times and should be signed by the individual or group reporting the charges. Complaints must be filed within three (3) days of the alleged violation.
   2. There shall be a separate charge for each alleged offense decided upon by the Vice President and Greek Council Advisor as to whether it has sufficient evidence.
   3. Individual vs. Organizational Actions: The Vice President and Greek Council Advisor must determine if the violation was committed by an organization or by individuals within that organization. The criteria for determining whether an action is an individual or organizational activity are as follows:
      1. The chapter pays for any part of the event, through chapter account or collection of funds from individual members.
      2. The event is advertised by or associated with the chapter in any way (Flyers/Handouts, Announcements at Chapter Meetings, Website Calendar of Events, or E-Mail Distributions).
      3. Members were present at the event due to their affiliation with the organization. Other indications of a chapter sanctioned event may include:
         1. The chapter advisor or any of the executive board officers of the chapter were aware of the incident before or during and did not prohibit it from taking place. In addition, they did not take steps to insure that the activity in question was in compliance with the applicable federal, state and college regulations.
         2. The event is publicized either in written form or by word of mouth as a chapter event or is commonly known on campus to be a chapter-sponsored activity.
         3. The incident occurs on/in a location that has been contracted or reserved for the chapter. A private residence of members for the purpose of holding a chapter-sponsored event shall constitute a reserved space.
   4. Once charges are decided upon, the Vice President shall give the chapter or members a written letter.
   5. The chapter or members will attend a pre-hearing interview with the Vice President and Greek Council Advisor where charges will be explained and a hearing date will be scheduled. The chapter or members being charged maintain the right to have an advisor present at the pre-hearing interview.
4. Any chapter or member(s) called to a hearing of the Greek Council Judicial Board is entitled to the assistance of an advisor, be they alumni or a local or regional chapter advisor, in order to help the defendant, build its case, organize its evidence, and assess its options. This advisor will assist the defendant in preparing for its hearing.
   1. The chapter or members being charged maintain the right to be present and heard at the hearing.
5. Sanctions
   1. Guiding Principles: In determining an appropriate sanctioning package, the Greek Council Judicial Board shall have a broad range of sanctions which may be imposed alone or in combination so as to do justice in the particular case. Relevant factors may be:
   2. The nature and gravity of the violation(s).
   3. The harm or risk of harm to members of the college

community or others.

* 1. Any relevant patterns of misconduct.
  2. Any opportunity to deter the organization or other

organizations from committing the same or other violations

in the future.

* 1. The importance of equitable treatment for similar violations

and a perpetual awareness of precedent.

* 1. The opportunity for organizational development and

education, including fostering a sense of responsibility for actions.

* 1. Previous Record: In levying sanctions, and determining their appropriate sense and scope, the Judicial Board may consider the organizations or members previous record of offenses on this campus for the preceding two (2) years.
  2. Assignment of Sanctions: For the sake of fairness, sanctions will be levied on a per-incident basis to provide appropriate sanctions for violations that will reflect the concerns of all organizations equally.
  3. Possible Sanctions: For clarification, the sanctions hereunder in no way limit the scope of sanctions accessible to the Judicial Board, nor do they establish a regimented protocol for sanctioning. Sanctioning occurs on a case-by-case, with due consideration of the relevant factors set forth above and the evidence of the case.
     1. Status of the Chapter:
        1. Removal of the chapter executive board member(s).
        2. Recommendation to the college that the group’s recognition be suspended or withdrawn.
     2. Notification of Appropriate Groups:
        1. Notification of the chapter’s alumni board.
        2. Require the individual(s)/chapter to write a letter of explanation to their National Headquarters (if applicable.)
        3. Letter of apology to the group(s) affected by the incident.
     3. Revocation of Privileges:
        1. Chapter ineligible to receive campus recognition and awards (including, but not limited to: Homecoming “Old Elm” or Greek Life Awards.)
        2. Revocation of special privileges for a specified amount of time. Social privileges are defined as events held in conjunction with other chapters or events hosted or sponsored by the organization where alcohol is present. Groups that have had their social privileges revoked must consult the Judicial Board in the beginning stages before planning any event (i.e. a potential philanthropy event.)
        3. Other restrictions on group activities and privileges for a specified period of time as may be appropriate.
     4. Educational Programs
        1. The chapter (or groups of chapter members) could be required to organize and present an applicable education program of their chapter for the Greek community.
        2. Mandatory attendance at educational sessions, seminars, classes related to the incident.
     5. Monetary Fines
        1. Monetary fines will determined on a case by case basis.
        2. Financial restitution for damages caused.
        3. Monetary fines will be deposited into the Greek Council Bank Account at Heartland Bank.
     6. Community Service
        1. Service hours for an entire organization.
        2. Service related to the Judicial Board violation.
     7. Combination of above or sanctions outside of this listing as seen fit or determined by the Judicial Board on a case-by-case basis.
  4. All sanctions shall be approved by the Greek Council Judicial Board.
  5. The Greek Council Judicial Board shall be responsible for executing and enforcing any sanctions.
  6. Failure to Comply
     1. Failure to comply with the sanctions set forth by the Greek Council Judicial Board will automatically result in a second hearing with the Judicial Board.
     2. All communication regarding the hearing process, including questions about sanctions, must be handled through the Greek Council Judicial Board or through the chapter’s advisor. Representatives of the organization who contact individual Judicial Board members may be further sanctioned.

Section 7.08 Greek Council Judicial Board Proceedings

1. The official complaint must be read to all involved parties at the beginning of the hearing.
2. After charges are brought to the Greek Council Judicial Board, the accused chapter shall plead either “in violation” or “not in violation.”
   1. If the accused is an organization, it must be represented by its President or someone acting on behalf of the President.
   2. The organization is also permitted to have an advisor who will sit in on the hearing.
      1. Any chapter or member(s) called to a hearing of the Greek Council Judicial Board is entitled to the assistance of an advisor, be they alumni or a local or regional chapter advisor, in order to help the defendant, build its case, organize its evidence, and assess its options. This advisor will assist the defendant in preparing for its hearing.
   3. The organization may bring witnesses to speak on its behalf.
3. If a “not in violation” plea, the accuser may present the case.
   1. Witnesses must be presented to be questioned, first by the members of the Board and then by the organization’s representative.
4. The accused after that, may present their case. Accused answers evidence and presents witnesses.
5. After this, each member of the Greek Council Judicial Board may question both parties.
6. The accused and the accuser shall leave the hearing, and deliberations shall occur.
7. All circumstances surrounding an incident are to be explored and no chapter involved in a case will be required to prove “beyond a reasonable doubt” that events did or did not actually take place. Rather, the standard required in a Greek Council Judicial Board hearing will be preponderance of the evidence that is presented during the hearing. The accused will be innocent until proven guilty beyond a reasonable doubt.
8. The Vice President shall then direct a vote to be taken of “in violation” or “not in violation.”
9. The majority vote shall control (3/5 vote.)
10. If the chapter is found “in violation,” the Greek Council Judicial Board shall decide the grade of sanction by voting.
11. The organization will be told of the outcome immediately following deliberation.
12. All actions of the Greek Council Judicial Board will be held in confidence and confidentiality of all members.
13. All hearings are closed to the public.
14. Official releases to the public shall be made by the Vice President after conferring with the Greek Council Advisor.

**Section 6.** Appeals

1. All appeals must be submitted, in writing, within three (3) days of notification of the outcome of the hearing. Appeals will be granted by the Judicial Board at the discretion of the Greek Council Advisor and may only be made on the grounds of:
   1. Unfair or disproportionate sanctions (as relate to both the severity and scope of the violations(s)).
   2. Misinterpretation of regulations or policies.
   3. New and significant evidence.
2. If an appeal is granted, the same procedure will be followed as above.

**Greek Council Judicial Board Application**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Campus Mailbox #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Class Year (circle one)*:* Freshman Sophomore Junior Senior

Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GPA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Greek Affiliation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please answer the following questions on a separate piece of paper.**

1. Please list any related experience you have that you feel will help you on the Judicial Board.

2. What do you think is the purpose of the Judicial Board and what interests you about becoming a member?

3. What do you find difficult in disciplining others?

4. What do you think chapter accountability is?

5. Define peer leadership and self-governance.