



Eureka College Student Organization Recognition Application

All organizations asking to be recognized by the college must adhere to all policies under the faculty and student handbook. Each organization must add value to the college by supporting the mission of Eureka College. This document will serve as a formal application and must accompany all materials as they go through the recognition process. If the organization has been given active status, a copy of this form will be placed in their file as well as the organization till receive a copy as well.

Name of Organization Requesting Recognition

Name of Person Requesting Organization Recognition

Email Address and Phone Number

The recognition process includes, but is not limited to:

1. A meeting with the Coordinator of Student Life and/or Dean of Students
2. The submission of a Student Organization Application to the Student Senate, which must be approved by both the Student Senate and the Student Life Committee.

Student Senate President's Signature and Date Approved

Dean of Student's Signature and Date Approved

Student Life Committee Chair's Signature and Date Approved

Notice of final approval will be sent to the organization by the Coordinator of Student Life. A copy of this document will be given to the organization President and the document will be placed in the organizations file in the Office of Student Life. At this time, copies of the constitution and bylaws, membership form, and cover letter to be requested for college records.