**Social Function Registration and Agreement Form (on campus)**

NAME OF EVENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TIME: \_\_\_\_\_\_\_\_\_\_\_TO \_\_\_\_\_\_\_\_\_\_\_\_ LOCATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SOCIAL HOST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ The group or organization has conducted an approved alcohol education program for its entire membership within the

 academic school year and prior to the function.

\_\_\_\_\_ The Social Host has attended an alcohol education consultation with the Student Services, Engagement, and Leadership

 Office prior to the function and has completed the approved Social Host Training.

\_\_\_\_\_ Only those of legal age (21 years or older) can possess, consume, or serve alcohol.

\_\_\_\_\_ A system of age verification is in place to prevent the possession and consumption of alcohol by those under 21 years of

age. The college approved sign-in sheet is to be used for all students and their guests to gain entry to the social function.

IDs must be checked at the door. Only those on the guest list should be admitted into the function.

\_\_\_\_\_ Alcohol is not to be sold at the social function, nor is there an admissions fee into the social function.

\_\_\_\_\_ If alcohol is brought to the social function, persons of 21 years of age or older may bring either one six-pack of twelve-ounce

 beers, or one four-pack of wine coolers, or one bottle (750ml) of wine.

\_\_\_\_\_ The social function will not last past 1:00 a.m.

\_\_\_\_\_ There is an adequate amount of non-salty food and non-alcoholic beverages served throughout the social function. Non-salty

 food and non-alcoholic beverages must be displayed prominently in social function designated area.

\_\_\_\_\_ There are no kegs, punch bowls, or other community sources of alcohol.

\_\_\_\_\_ If the event is outside, there will be temporary fencing set up and individuals consuming alcohol must stay in that area.

The group or organization is responsible for all members and guests, including non-students. The social event will be terminated if the Social Host becomes intoxicated/impaired, if those under the age of 21 are drinking, if any of the above stipulations are violated, or at the discretion of the Resident Assistant, Assistant Director of Residence Life, Director of Residence Life, Dean of Students, EC College Campus Police, or other College official. Violations of both the Alcohol Policy and the contract by individuals of the group or organization will be adjudicated by the appropriate judicial and disciplinary procedures specified in faculty, staff, and student handbooks.

**We agree to the above-listed terms:**

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 Organization’s Social Host Date

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 Organization’s President Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Organization’s Advisor Date

**Approved:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Assistant Dean of Students Date

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 Dean of Students Date